

### General Information

After the Board of Aldermen has approved the Record Plat by ordinance, including all supporting data, a mylar of the Record Plat shall be endorsed by the City Clerk. Said plat, shall be filed for record in the office of the St. Charles County Recorder of Deeds at the sole expense of the subdivider.

Within sixty (60) days of the approval of the record plat by the Board of Aldermen, the subdivider shall file with the Public Works Office two (2) paper copies of the recorded plat, all of which shall bear the print of the recorder's stamp thereon.

No building permit shall be issued by the City for the construction of any building, structure, or improvements to the land or any lot within a subdivision until all the requirements of the Subdivision ordinance have been fully complied with.

After completion of the construction of the improvements, a set of "as-built" drawings, certified by the developer's engineer, shall be filed with the City Engineer.

### SCRIPT FOR PLANNING AND ZONING COMMISSION AND BOARD OF ALDERMEN APPROVAL

I, Vitula Skillman, City Clerk for the City of Wentzville, Missouri, do hereby certify that the above plat of \_\_\_\_\_, was approved by the Planning and Zoning Commission on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and was approved by the Board of Aldermen of the City of Wentzville, Missouri, by Ordinance No. \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Vitula Skillman  
City Clerk  
City of Wentzville, Missouri

**RECOMMENDED SCRIPT FOR RECORD PLAT**

We, the undersigned owners of the tract of land herein platted and further described in the foregoing surveyor's certificate, have caused the same to be surveyed and subdivided in the manner shown on this plat, which subdivision shall hereafter be known as **<insert name of subdivision>**. **<Street names>**, \_\_\_\_\_ feet wide, and the \_\_\_\_\_ feet wide road dedication strip along **<street names>** together with all cul-de-sacs and roundings located at the street intersections, which for better identification are shown hachured on this plat, are hereby dedicated to the City of Wentzville, for public use forever.

All easements shown on this plat, unless designated for other specific purposes, are hereby dedicated to the City of Wentzville, Ameren/U.E., and GTE, their successors and assigns as their interests may appear for the purpose of constructing, maintaining, and repairing of public utilities and sewer and drainage facilities with the right of temporary use of adjacent ground not occupied by improvements for the excavation and storage of materials during installation, repair, or replacement of said utilities, sewers, and drainage facilities. All the above mentioned utility companies and the City of Wentzville have the right to egress and ingress across common ground. No building or structure shall be erected on any easement, and the grade over any easement shall not be changed after installation of any utility.

All sidewalk easements shown on the above plat are hereby dedicated to the Trustees of the aforementioned subdivision for maintenance.

All common ground, including cul-de-sac islands, is hereby dedicated to the Trustees of the aforementioned subdivision for landscape maintenance. No structure other than street lights or other public utilities may be constructed or installed within a cul-de-sac island without authorization by the City of Wentzville, Missouri.

The building lines shown on the above plat are hereby established. All lots in this subdivision shall be subject to the restrictions and conditions set forth in an instrument to be filed of even date with this subdivision plat in the office of the Recorder of Deeds, St. Charles County, Missouri.

IN WITNESS WHEREOF, we have hereunto set our hands (and affixed our Corporate Seal, if applicable) this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

This is to certify that the undersigned has during the month of \_\_\_\_\_, \_\_\_\_\_, by order of \_\_\_\_\_, made a survey and subdivision of \_\_\_\_\_, in Section \_\_\_\_\_, Township \_\_\_\_\_, Range \_\_\_\_\_, St. Charles County, City of Wentzville, in Missouri, and that the results of said survey and subdivision are correctly represented on this plat. This survey was executed in compliance with the current minimum standards for property boundary and subdivision surveys of the Missouri Department of Natural Resources, Division of Geology and Land Surveys. Boundary monuments as shown on this plat will be set prior to recording of plat, and all lot corners shall be set within twelve months of the recording of the plat.

\_\_\_\_\_  
Surveyor Name, Missouri Registration Number