



**CITY OF WENTZVILLE, MISSOURI
SOLICITORS ALONG PUBLIC STREETS APPLICATION**

The completed application and supporting documents are to be submitted at least two weeks prior to the planned solicitation.

Supporting Documents

- Certificate of Insurance Listing the City of Wentzville as Additional Insured and the Endorsement Page (Check with City Clerk's Office for amount required)
- Hold Harmless Agreement On Each Individual Soliciting
- Not-For-Profit (must provide proof of not-for-profit status)
- Proof of Individual Membership in Group or Organization

Date of Solicitation: _____ Time: _____

Place a check next to the intersection(s) you will be soliciting:

- Linn and Pearce Blvd. Church St. and Fourth St. Meyer at Wentzville Parkway
- Main St. and Church St. Meyer and W. Pearce Blvd. W. Meyer at Wentzville Parkway

Organization Name: _____ ()
Phone No.

Organization Address: _____
No. Street City State Zip Code

Applicant: _____ ()
Phone No.

Address: _____
No. Street City State Zip Code

Organization must provide proof of membership on each individual listed. The minimum age limit is fourteen (14). Adult supervision is required at each location (intersection.). List the individuals below that will be soliciting and attach to this application a Hold Harmless Agreement signed by each individual and parent or guardian if under eighteen (18) years of age.

I have read and understand all of the information contained in this application and in Section Code 610.130 and to the best of my knowledge and belief, the information I have given is true, correct and complete.

Signature of Applicant Date

Submit to: Wentzville City Hall
Vitula Skillman, City Clerk
1001 Schroeder Creek Blvd.
Wentzville, MO 63385
636-639-2010

Permit Issued Date: _____ Time Period: _____

City Clerk Date

**HOLD HARMLESS AGREEMENT
SOLICITATION ALONG PUBLIC STREETS IN THE
CITY OF WENTZVILLE, MISSOURI**

I, _____, as a member of _____
(Name of solicitor) (Organization name)

agree to hold the City of Wentzville, Missouri, it's agents, servants, employees and officers harmless from any and all liability, actions, causes of actions, claims, demands or suits whatsoever resulting from or arising out of personal injuries, loss of, or damage to property, or involving any impairment of, or damage to, any right because of or in any way related to the City, resulting from solicitation on _____ at the intersections listed on the application. (Date)

I understand the minimum age limit for solicitors shall be fourteen years of age, and I as the solicitor, am older than fourteen years of age.

Signature of Solicitor

Date

Signature of Parent/Legal Guardian
(Required if solicitor is under the age of 18)

Date

This completed and signed form must be submitted with the application.

The following information will be completed by the City Clerk:

Permit Number _____

Solicitor Number _____

Date of Solicitation _____

****NOTIFY POLICE DEPARTMENT** _____

SECTION 610.130: REGULATION OF SOLICITORS ON PUBLIC STREETS

A. The Board of Aldermen recognize the desire of various groups and organizations to solicit money from vehicles traveling along public streets within the City of Wentzville, but believe it necessary to place certain reasonable restrictions on such activity in order to insure the public safety and general welfare pursuant to the provisions of Section 79.450, RSMo.

B. No individuals, groups or organizations shall solicit funds along public streets without first obtaining a license from the City Clerk pursuant to the provisions of [Section 610.040](#) of the City Code. The completed application and supporting documents are to be submitted at least two (2) weeks prior to the planned solicitation. There shall not be more than one (1) permit issued per day.

C. The number of individuals soliciting funds shall not exceed four (4) at any street intersection and there shall be no more than six (6) intersections, as designated by the City, where such solicitation will be allowed. No more than one (1) solicitation per year will be permitted by any individual, group or affiliation thereof. **Solicitors** will be required to wear reflective safety vests whenever soliciting. The minimum age limit for **solicitors** shall be fourteen (14) and there must be adult supervision. The time period of solicitation shall not be greater than four (4) hours.

D. Those individuals must be part of a not-for-profit group or organization who provide proof of such membership and not-for-profit status, as well as a certificate of insurance protecting the City and its officers and employees. Individual **solicitors** will also be required to execute a hold harmless agreement prior to any solicitation.

E. [Chapter 610](#) of the City Code of Wentzville is hereby supplemented by the provisions of this Section. It is hereby declared to be the intention of the Board of Aldermen that each and every part, Section and Subsection of this Section shall be separate and severable from each and every other part, Section and Subsection hereof and that the Board of Aldermen intends to adopt each said part, Section and Subsection separately and independently of any other part, Section and Subsection. In the event that any part of this Section shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, Sections and Subsections shall be and remain in full force and effect. (R.O. 2006 §610.145; Ord. No. 2202 §§1--5, 9-24-04)