



How Do I Retrieve Evidence/Property?

The Evidence Unit is open to the public Monday through Friday from 8 a.m. until 2 p.m. If the Evidence Unit sends you a letter, an employee notifies you by phone, or you have appeared in court and the court has ordered the property be released to you, you should call the evidence officer at 636-639-2131 and make an appointment to pick your property up.

On the date of your appointment, go to the front desk at the Police Department (address shown above) at your appointed time and ask to speak with the Evidence Officer.

The following information will be needed when requesting your property:

- Case number
- Letter that was sent to you from the Department or the name of the person that contacted you by phone
- A document from the Court authorizing the release of your property (If property is part of a criminal case)
- Picture identification card with signature
- Proof of ownership for the property (if required)