



2018

Wentzville Days

May 18-20

Vendor Booth Application

Office Use Only	
Date Received	____/____
Accepted	____ Denied ____
Payment	_____ \$_____

*** Friday, May 18th 6 – 11 p.m. *Saturday, May 19 Noon – 11 p.m. * Sunday, May 20 Noon – 6 p.m.**

Section 1 Please fill in and complete all information in this section.

First Name		Last Name	
Company Name			
Street	City	State	Zip
Home Phone	Business Phone	Cell Phone	
Email		Web Site	

Section 2

Food and/or Beverage Vendor	Merchandise, Craft or Game Booth	Information Booth
<ul style="list-style-type: none"> Health permit required Water hookups are NOT available No tables or chairs provided Must remain in assigned vendor booth, no roaming <p style="text-align: center; font-size: small;">All spaces are 10' X 10' Multiple spaces may be purchased</p>	<ul style="list-style-type: none"> No tables or chairs provided Must remain in assigned vendor booth, no roaming <p style="text-align: center; font-size: small;">All spaces are 10' X 10' Multiple spaces may be purchased</p>	<ul style="list-style-type: none"> No tables or chairs provided No sales allowed at information booths Must remain in assigned vendor booth, no roaming <p style="text-align: center; font-size: small;">All spaces are 10' X 10' Multiple spaces may be purchased</p>
(Circle fees that apply) Fee	(Circle fees that apply) Fee	(Circle fees that apply) Fee
Not for Profit \$100	Not for Profit \$75	Business or Political with Children's Activity \$300
Wentzville Commercial/Business License \$150	Commercial Business/Craft (non-food) \$100	
Non-Wentzville Business License \$200	Direct Sales (LuLaRae, Pampered Chef, etc.) \$125	Business or Political without Children's Activity \$400
Add Electric (limited) (110v20a) \$40	Add Electric (limited) (110v20a) \$40	Add Electric (limited) (110v20a) \$40
Vendor Fees \$	Vendor Fees \$	Vendor Fees \$
Number of booth spaces X	Number of booth spaces X	Number of booth spaces X
TOTAL \$	TOTAL \$	TOTAL \$
Vending Trailer: Yes <input type="checkbox"/> No <input type="checkbox"/>		If yes, provide dimensions from hitch to rear bumper (total length)
List items selling or planned activity: (Please use as much detail as possible)		

**We will accept vendors of food, arts and crafts, mass-produced merchandise, commercial/corporate direct marketing businesses, games or activity. No resale items. Vendors may not use booths to ONLY advertise company, political campaigns, raffle or contest.*

After submission, committee will approve or deny application and choose booth location.
Those denied will receive full refund.

Section 3	ELECTRIC REQUIREMENTS
Electric is provided per duplex outlet (110volt-20 amp outlet) <i>Extension cords are NOT provided, 200', 12 gage cord is required.</i> List all items and quantity using electricity. Generators must be pre-approved and the noise level must run under 64dB at full load. List generator model type.	

Section 4	ALL APPLICANTS MUST SUBMIT THE FOLLOWING:
1.	Payment for the correct amount of requested booth space including rental and/or electric.
2.	Photos of merchandise sold. Label all photos with your name.
3.	Signed booth application.

Take advantage of the 'Returning Vendor Guarantee' and register/pay by July 31st, 2017 to reserve your spot for 2018. New vendor applications will be accepted on August 1st, 2017.

Application must be postmarked by April 17, 2018. Mail application and all items in Section 4 to:

City of Wentzville
Wentzville Days
968 Meyer Rd
Wentzville, MO 63385

Contact Christine Eifert at 636-332-9236 for questions or additional information.

Vendor/Exhibitor ("Vendor") does hereby release, acquit, and forever discharge the City of Wentzville and the Wentzville Days Fair & Music Festival Committee, and their officials, members, servants, employees, representatives, successors, and assigns ("City") from all liability, claims, damages, demands, causes of action, actions, whatsoever, whether known or unknown, whether accrued or accruing, and whether statutory or not, from any and all damages relating to the Festival. Vendor shall indemnify, defend and hold City harmless against and with respect to any and all loss, claims, injury, deficiency or any other damage to any person arising out of or resulting from Vendor's participation in the Festival. Such indemnification shall include, without limitation, City's legal fees, expert fees and expenses. Food & craft vendors are NOT required to obtain insurance coverage. Other vendors please inquire with Christine Eifert at (636) 332-9236 or christine.eifert@wentzvillemo.org.

Vendor understands and agrees that the Committee reserves the right to accept or deny any application. Vendor understands that prior participation in the Festival does not guarantee the same space(s) that may have been assigned in past Festivals. Vendor further understands and agrees that Vendor may be assigned a booth anywhere in the area requested.

Vendor understands that its payment will be cashed within three (3) weeks of being received by the City. Cashing of the payment does not necessarily mean Vendor has been accepted. Vendor can expect a full refund, if not accepted.

I HAVE READ AND UNDERSTAND THE ABOVE AND ALL RULES AND REGULATIONS AND I AGREE TO THESE TERMS AND CONDITIONS FOR PARTICIPATION.

Yes _____
Signature

_____ Date