

Wabash Days

August 27, 28, 29
2010



Wabash Days, now in its 7th year, is a celebration of the town's Railroad heritage. The Wabash Railroad was the second owner of the line that bisects downtown Wentzville. This Festival is reminiscent of old tyme Fairs and Street Festivals that were held in many downtown areas. It is held in the downtown area around Main, Allen and Linn Streets. We estimate that we have had a total annual attendance of 6000-7000 participants the last couple years. We are working constantly on new events and ideas to increase attendance and provide an event that will have something for everyone.

BOOTH REGISTRATION & ACTIVITY FORM (Deadline is August 13, 2010)

Name/Group _____ Contact Person _____

Address _____ City/State/Zip _____

Phone (Home) _____ (Work) _____ E-mail _____

BOOTH FEES

Fees are for 3 days:

Required:

Food Booth \$ 100.00 (10' x 10' area) \$ _____

General Merchandise Booth \$ 75.00 (10' x 10' area) \$ _____

Homemade Craft Booth \$ 25.00 (10' x 10' area) \$ _____

(10% off Booth Fee if returned with payment prior to July 2, 2010)

____ If you use a trailer to sell from, please check here and tell us its size, including the tongue length ____ X ____

Optional:

Tent Rental \$60.00 (10' x 10' tent/area) \$ _____ (see note

*Electricity \$15.00/per duplex outlet (110 volt-one 20 amp outlet) \$ _____ below)

Fri, August 27	5:00 PM - 11:00 PM
Sat, August 28	Noon - 11:00 PM
Sun, August 29	1:00 - 7:00 PM

**PAYMENT IN FULL MUST ACCOMPANY REGISTRATION
MAKE CHECK PAYABLE TO: The City of Wentzville**

Mail this form and payment to: Parks & Recreation
Attn: Nancy Salfen
968 Meyer Rd
Wentzville, MO 63385

**QUESTIONS CALL: Nancy Salfen 636/639-2081 or
Bob Swank 636/327-5101**

BOOTH ACTIVITY

(Please be specific)

Items to be sold _____

My Food Products are _____

Other (please explain) _____

***NOTE: PLEASE LIST WHAT ELECTRIC ITEMS YOU WILL BE USING AT THE BOTTOM OF THIS PAGE.**

I WILL BE USING THE FOLLOWING ITEMS THAT REQUIRE ELECTRICITY (please list all items and the quantity being used; (i.e., the number of light bulbs, crock pots, cookers, warmers, etc.). We need specifics on the equipment being used:

*****NOTE: Any additional electricity needed for your booth at the event MAY NOT BE AVAILABLE unless this part of the application is filled out.**

THE AGREEMENT ON THE BACK OF THIS FORM MUST BE SIGNED FOR YOU TO BE CONSIDERED FOR A BOOTH SPACE

I, the undersigned, agree to the following conditions and request a Booth at the Wabash Days Festival:

1. All Booths must be set up and ready to sell 1 hour before the times listed.
2. All vehicles must be removed from the Festival area 1 hour prior to the times listed. No vehicles can enter the Festival area during the time of the event without prior approval from the Festival management
3. **All Booths must be open all 3 days of the Festival during the times listed unless prior approval has been granted by the Festival management**
4. No food products or games can compete with the Carnival. There are no exclusive rights on food other than those of the Carnival. The Carnival has exclusive rights to Popcorn, Caramel Corn, Sno-Cones, Lemon-Aid, Fruit Punch, Funnel Cakes, Corn Dogs, Cotton Candy.
5. Food Booths are limited to 3 food items.
6. All booths will be inspected periodically for appropriateness of items sold. Any item deemed objectionable by the Festival Committee will be requested to be removed. Failure to do so will result in expulsion from the Festival grounds. The Festival Committee has the final authority in those items deemed objectionable.
7. Overnight security of the Festival grounds will be provided; however, each vendor is responsible for those items left in their booth.
8. The Festival Committee has exclusive rights on all beer and soda sales. Water and soda can be sold by anyone with a food booth, but the product must be purchased through the committee and sold at the pre-determined price.
9. **All food booths must present and display a copy of a food service license before selling food. Please contact the St Charles County Health Department at 636/949-7900 extension 4204 for more information. Please allow 30 days.**
10. Any booth preparing food with any heat source must have an appropriately rated fire extinguisher for inspection located in the booth.
11. All vendors are responsible for their own tables, chairs and electrical cords and lights. All booth spaces are approximately 10' X 10'. All booth activities must be confined within this space. If you need more space you must purchase an additional booth space.

NOTE

NOTE

Each vendor is responsible for reporting their sales to the Missouri Department of Revenue for the purposes of submitting sales tax. Reporting forms and information will be handed out by the Festival Committee. The Committee will submit all vendor information required by law to the MO. Dept of Revenue.

Any Vendor not in compliance with these rules may be asked to vacate the grounds and will not be allowed to participate in future events.

Signed _____ Date _____

(NO FORM WILL BE ACCEPTED UNSIGNED)

For Office Use Only

Date Rsvd: _____ Booth # _____ Check # _____ Confirmation Letter Sent _____